



**Vietnam Veterans of America, Inc.
The Villages Chapter 1036
PO Box 842, Oxford, FL 34484**

Use of Chapter Name Policy Letter

All organizations and individuals wishing to use the name of Chapter #1036 in their endeavor to raise funds for the Chapter need prior approval of the Board of Directors.

They will be required to present in writing the nature of the event, the time and place of the event, and all individuals who will be performing at the event.

They must state what percentage of any admission fees will directly go to the Chapter as well as the percentage that the Chapter will receive from any additional means of income at the event.

They must agree to have a Chapter representative at the event to oversee the compliance of the above criteria.

In addition the Chapter will receive within three (3) days of the event a detailed accounting of income and expenses for the event.

Board Approval **Date:** 07/17/2015

Membership Notification **Date:** 08/04/2015