



**Vietnam Veterans of America, Inc.
The Villages Chapter 1036
PO Box 842, Oxford, FL 34484**

Veteran Relief Fund Policy Letter

The following outlines the rules and condition for assisting a veteran in financial distress.

- 1. Must be a veteran or have power of attorney for the veteran requesting funds (must furnish proof of power of attorney).**
- 2. The request must be submitted to a Board of Director, for consideration at the next BOD meeting.**
- 3. All requests will be kept confidential.**
- 4. The veteran requesting or the veteran's representative will be vetted to determine if the need meets the basic necessities of life.**
- 5. Amount of request not to exceed five hundred dollars (\$500.00) per chapter fiscal year, to be repaid if possible, however not required. If repayment is established, a payment schedule will be established between all involved parties. Additional funds may be approved with documented extenuating circumstances with Board approval up to an additional five hundred dollars (\$500.00).**

- 6. The requesting party shall provide all sources of income and listing of expenses to the Board for determination of need.**

Board Approval

Date: 07-17-2015

Membership Approval

Date: 08-04-2015